



**MAYOR & COUNCIL**  
**UTILITIES BOARD MEETING MINUTES**  
May 30, 2023

*\*\*\*Meeting minutes are prepared in a summarized format. For full discussion and further details of the meeting you can view the streamlined video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office\*\*\**

Mayor Cook called the Utility Board Meeting to order at 6:01 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, and Town Manager Resele.

**Review and Approval of Agenda**

Vice Mayor Jones made a motion to approve the agenda. Councilmember Edwards seconded the motion. All in favor. Motion carried.

**Approval of Minutes**

Councilmember Collyer made a motion to approve the Organizational Meeting minutes as amended for May 8, 2023. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Vice Mayor Jones made a motion to approve the Utilities Board Meeting minutes for May 8, 2023. Councilmember Edwards seconded the motion. All in favor. Motion carried.

## **Town Manager Report**

### *Sewer Credit Request*

Councilmember Collyer made a motion to approve the sewer credit request from 5851 Haven Court in the amount of \$1,943.50. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

### *Water Plant Operations*

Waiting for permits for construction and MDE chlorine process change.

Liberty Street water tower outside painting complete.

### *Pump Station Operations*

Need to get pump in for PS#2

PS#6 needs both pumps repairs. Getting a quote for complete package replacement. Pump #1 has a broken impeller – still waiting on quote.

### *Utility Projects*

#### Water Main Improvements – Haven Road

Bids received and the project will need additional funding.

#### Kent County Water Service Agreement

Meeting on June 1, 2023, with Mike Moulds.

## **Old Business**

Nothing to report.

## **New Business**

Waiting for quote to upgrade iWorQ Maintenance Program.

Mapping of Utility Infrastructure program or \$2,000.00

Vice Mayor Jones made a motion to approve the \$2,000.00 for the Utility Infrastructure Mapping Program. Councilmember Collyer seconded the motion. All in favor. Motion carried.

## **For the Good of the Town**

Nothing.

## **Next Meeting Dates**

Special Candidates Meeting and Special Budget Meeting - June 6, 2023.

Mayor & Council Regular Business Meeting – Thursday, June 8, 2023.

Utility Board Meeting – Thursday, July 6, 2023.

## **Adjournment**

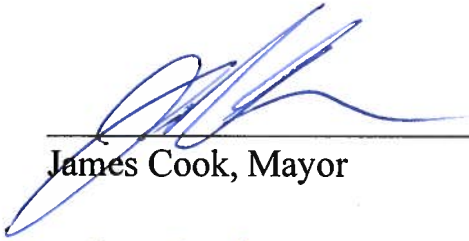
A motion to adjourn the Utilities Board Meeting at 6:21 pm. was made by Vice Mayor Jones. Councilmember Edwards seconded the motion. All in favor. The motion carried.

Respectfully Submitted:



Cheryl M. Butler

Approved by:



James Cook, Mayor



Carolyn Jones, Vice Mayor



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember