



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
May 8, 2023

****Meeting minutes are prepared in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office****

Mayor Cook called the meeting to order at 6:17 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Chief Dempsey and Town Manager Resele.

Agenda

Councilmember Collyer made a motion to approve the agenda as presented. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Minutes

Councilmember Collyer made a motion to approve the Utilities Board meeting minutes for April 3, 2023. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Water System PER Presentation

Katherine McCallister from GMB talked to the Council about the Water System PER.

Town Manager Report

Sewer Credits Request

20658 Wilkins Avenue requested a \$520.61 sewer relief credit. Councilmember Collyer made a motion to approve the \$520.61 credit. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

20806 Bayside Avenue requested a \$625.00 sewer relief credit. Vice Mayor Jones made a motion to approve the \$625.00 credit. Councilmember Edwards seconded the motion. All in favor. Motion carried.

20839 Bayside Avenue requested a \$150.00 sewer relief credit. No motion was made.

Sewer Allocation Report

Town Manager Robert Resele stated there were no changes.

Water Plant Operations Update

Monthly Readings:

- a. 434.4 hours of operation
- b. 5.5 million gals

Check valve failure caused the clarifier to overflow. Need to price a filter to stop small debris from going into the check valve.

Started cleaning and painting both water towers. Need a plan on how to drain the Route 20 tower so it can be cleaned inside.

Wastewater Treatment Plant Operations Update

Monthly Readings:

- a. 4.9 inches of rain
- b. 6.7 million gallons going through the plant

On 4/8/2023 there was a sanitary sewer overflow spill and another on 4/13/2023. Need to replace the bearing/base plate on the outer ring of the OBT. DSI pricing is \$9,080.22.

Councilmember Collyer made a motion to approve the purchase of the bearing/base plate on the OBT for \$9,080.22. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Pump Station Updates

Pump Station #2 will have the new pump installed this week.

Pump Station #6 needs repairs on both pumps. Pump 1 needs an impeller and pump 2 needs a seal and plug valve.

On 5/7/2023 there was an overflow at PS#2 at the manhole cover caused by a bad float which caused the pump to not start.

Utilities Projects – Updates - Water

Water Plant Upgrade

This was discussed in the GMB report earlier.

Water Lines Replacement Project

This was discussed in the GMB report earlier.

Water Tower Refurbishment

Started painting both towers. Once drained the Route 20 tower will be cleaned on the inside.

Water Meter & Utility Billing Software Upgrade

Need to get the bid packet together so the town can get the \$196,000.00 for this project.

Water Meter Edesville Water Service Line

Nothing to report.

Water Line Replacement – Haven Road

All bids are out and are due back in on May 23, 2023.

Water Line Replacement – Boundary Avenue

Survey and base are 90% complete. GMB working on proposed ay out.

2017 USDA Water Improvement Project Finalization

Waiting on Towns financials to be finalized.

Kent Co Water/Sewer Agreement

Nothing to report.

ENR Upgrade Project - Sewer

Wastewater Treatment Plant

GMB working on a day trip to another plat that has the same processing the new plant will have to be able to see how they work. Legal wants to discuss the consent agreement as it can be brought to Council.

Headworks Replacement – WWTP

Ready for Final Completion.

Pump Stations Upgrade/Replacement

Moving along.

Sewer Lines Distribution System Upgrade/Replacement

GMB needs the PER but also needs the survey and inspection underground first to see what the problems are down there.

Old Business

Energy Audit

Dennis Bartholomew from Maryland Rural Water Association will present his findings at the June 8, 2023 Regular Business Meeting.

GMB PER Approval

The approval was approved by the Council.

Old Business

Quote to upgrade iWorQ Maintenance Program - Will set up a virtual demonstration on Sewer Plant Program.

Mapping of Utility Infrastructure – Quote is \$2,000.00

Training for Water Plant certification for Taylor and Wallace is \$1,236.00.

Vice Mayor Jones made a motion to approve the training for 2 employees in the amount of \$1,236.00. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Mayor and Council Items

New Business

Wastewater Pretreatment Program

This would require any connections of industrial or commercial to do a survey of that type of products will be going down the drain. If it's anything hazardous that would cause an upset at the plant, that would require pretreatment before it enters the system. This will help prevent costly issues with MDE and the new sewer plant.

Old Business

PW Project & Funding Forecast – No update

Grease Trap Regulations/Requirements – Nothing new to report.

Next Meeting Dates

Next Utilities Board Meeting – Tuesday, May 30, 2023 at 6:00 pm.

Adjournment

Councilmember Collyer made a motion to adjourn the Utility Board Meeting. Vice Mayor Jones seconded the motion. All in favor. Motion carried. Meeting adjourned at 7:18 p.m.

Respectfully Submitted:

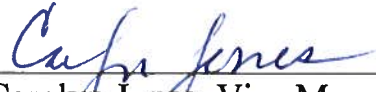


Cheryl M. Butler

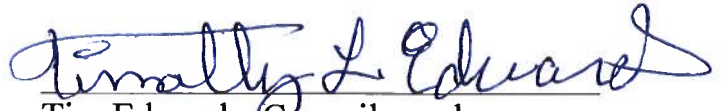
Approved by:



James Cook, Mayor



Carolyn Jones, Vice Mayor



Tim Edwards, Councilmember



Eleanor Collyer, Councilmember